

MINUTES
RESA 7 Regional Advisory Council Meeting
January 14, 2016 at 3:00pm
Harrison County at
RESA 7

Members Present

Members Absent

Barbour: Mr. Jeff Woofter

Mr. Eric Ruf

Doddridge:

Mr. Rick Coffman
Mr. Jack Bell

Gilmer:

Mr. Gabriel Devono
Dr. William Simmons

Harrison:

Dr. Mark Manchin
Mr. Frank Devono, Jr.

Lewis:

Dr. Joseph Mace
Ms. Sylvia McNeish
Ms. Grace Tallhamer
Ms. Theresa McAbee

Marion:

Mr. Gary Price

Mr. Steve Malnick

Mr. Tom Dragich

Monongalia:

Dr. Frank Devono
Dr. Clarence Harvey

Preston:

Mr. Stephen Wotring
Mr. Mac Crum

Randolph:

Ms. Pamela Hewitt
Mr. Bruce Haddix

Taylor:

Ms. Kathy Green
Mr. Richard Teagarden

Tucker:

Dr. Eddie Campbell
Ms. Janet Preston

Upshur:

Mr. Roy Wager
Dr. Greenbrier Almond

SDE:

Mr. Joe Panetta

Also in attendance:

From RESA 7: Kathy Hypes, Mary Lewis, Nicole Kemper, Ed Currey
Also: Ted Shriver, Greg Martin and Sarah Petry from Williamson Shriver Architects

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- I. Call to Order
Welcome with Dr. Joe Mace, Lewis County Superintendent. Dr. Mace welcomed everyone to the meeting. Williamson & Shriver Architects were thanked for sponsoring the luncheon.
- II. Agenda Adjustments
- III. Reports/Recognition – Executive Director

Speaker:

Ms. Kathy Hypes, RESA 7 Executive Director
Informational Updates:

Final Draft - RESAs Amicus Brief

A final copy was distributed for the Council's knowledge of what was submitted on behalf of the RESAs.

Benedum/Bright Bytes Clarity Technology Grant

Seven counties have committed to the grant. More information will be shared as it becomes available.

RESAs Audit

It has been decided that all 8 RESAs will be audited sometime within the next 6 months. There is no date for the RESA 7 audit at this time.

Mr. Ted Shriver, Mr. Greg Martin and Ms. Sarah Petry
Williamson Shriver Architects

Presentation given entitled, "How to Hire an Architect" by Ted Shriver, Sarah Petry and Greg Martin. A handout was distributed of Chapter 5G from WV Legislative Code which pertains to how to secure a qualified architect. Architects determine client needs and translate that into designs. Documents are produced that can be bid and constructed by builders. If a project is \$250,000 or less, there is a shorter process. If larger than \$250,000, then it is a longer process. Boards of Education are encouraged to consult with the School Building Authority before contacting an architectural firm.

First, a Class II Legal Advertisement will be created and posted twice in a local newspaper to secure a professional and qualified architectural firm according to State Code. AIA WV or the Contractors Association of WV will also distribute your advertisement statewide.

Expressions of Interest will be received with credentials and projects that reference the scope of work needed. State Code then stipulates that you interview 3-5 interested applicants for the job & request a presentation. You are still determining who is most qualified and State Code states you cannot inquire about price at this point. Rank the firms with a scoring system. This is information the SBA will want to know. Inform the selected firms and begin negotiations according to the SBA Architectural/Engineer Fee Schedule.

When working with Williamson Shriver, detailed planning meetings ensue to decide budgeting, scheduling and ensure all needs are met. Specific spaces are planned with a specified program according to Policy 6200's requirements for spaces that involve students.

Some of their projects include: University High, Preston High, Eastwood Elementary (awarded a LEED Gold Certification), Morgantown High entry addition, West Taylor Elementary, Doddridge High, Buckhannon Academy, Leading Creek Elementary, Gilmer County Elementary (under construction now), East Fairmont High (built 1989), Bridgeport Middle, plus many outside RESA 7.

Mr. Ed Currey, RESA 7 IT Support Supervisor

Mr. Currey has worked with RESA 7 for nearly 20 years originally only in Computer Repair. Upon being interviewed by auditors a few years ago, the department was reinvented as IT Support Services to fully reflect their full scope of services. Most understand that they support WVEIS and handle submitted work orders. Now, RESA 7 IT Support Technicians are HP certified to order parts direct and handle repairs and installs. Despite having county-hired IT staff, Mr. Currey manages all routers across all 12 counties in RESA 7. He also assists in training on the Microsoft System Center and has set it up for numerous counties. This is State-owned and freely available for all counties. Microsoft's Hyper-V is a free version of VM-ware also available for all counties. Mr. Currey can provide technical assistance. In addition, he is a consultant for the possible purchase of new hardware to assess if it is a viable purchase and offers E-Rate consultations. AEPA-purchased equipment can also be installed and setup by contacting the RESA 7 IT Support Services department. For more information, contact Mr. Ed Currey at 304.624.6554 ext. 240 or ecurrey@k12.wv.us.

IV. Information

- A. Regional Advisory Council Meeting Dates – Attachment A
- B. Medicaid – Attachment B
- C. Activities Report – (November – December 2015) – Attachment C

Agenda – Action

V. Consent Agenda

- D. Minutes from November 19, 2015 Meeting – Attachment D
- E. Budget Adjustments – Attachment E
- F. Payment of Invoices – Attachment F
- G. Treasurer's Report – Attachment G
- H. Aging Report – Attachment H

Mr. Teagarden made a motion to approve the Consent Agenda. Mr. Wager seconded the motion.

VII. Personnel

- I. Employment – Attachment I
- J. Resignations – Attachment J

Mr. Wotring made a motion to approve the Personnel agenda. Mr. Woofter seconded the motion.

VIII. State Department

- K. State Board Meeting Agenda – Attachment K

A State Department representative was not present to report.

IX. WVASA Report

Mr. Price reported that the WVASA is in preparation for the Winter Seminar Session the last week of January at the Bridgeport Conference Center.

X. WVSBA Report

The winter training will be in February in Charleston.

XI. Council Members Discussion

- XII. Next Meeting – March 17, 2016 – Gilmer County, 10:00 am
LOCATION: Waco Center at Glenville State College

XIII. Adjournment

Mr. Wager made a motion to adjourn. Mr. Wotring seconded the motion.

Ms. Kathy Hypes, Executive Director
Submitted By

Date

Dr. Eddie Campbell, Chairperson
Accepted By

Date

Approval of the January 14, 2016 RESA 7 Regional Council Meeting Minutes

