



Career & Technical Education Substitute Training Program REGISTRATION FORM

For RESA 7 Counties Only: Barbour, Doddridge, Gilmer, Harrison, Lewis, Marion, Monongalia, Preston, Randolph, Taylor, Tucker, & Upshur

Full Name: _____

Address: _____ City: _____

State: _____ Zip Code: _____ Phone: _____

Email communication is required, but please specify if texting is acceptable: _____ Yes _____ No

Email Address (REQUIRED): _____ Gender: _____ F _____ M

Employing County: _____ Check one: _____ First-time Applicant (\$100) _____ Renewal (\$65)

If renewing, provide: Birth date: ____/____/____ Last four of your social security number: _____

REQUIRED - Are you a US Citizen? _____ Yes _____ No - For non-US citizens only, you must prove your right to work in the United States.

Your industry field: _____ Years' Experience: _____

Do you have experience teaching in a CTE classroom? _____ No _____ Yes – When? _____

Required for Registration:

This completed form and...

___ **WVDE Form V10** – Completed & signed by employing county. This acknowledges you've been reviewed by the employing county and you're being recommended for this training.

___ **Proof of Education** - Copy of High School diploma OR Bachelor's Degree transcript, whichever is applicable

___ **Copy of Required Industry Credentials**, if applicable

___ **Registration Fee** - \$100 for a first-time applicant; \$65 if renewing –Make payable to RESA 7

Submit to:

(You are not officially registered until all required information & payment arrive at RESA 7.)

RESA 7-CTE Substitute Training
Attn: Mary Lewis
1201 North 15th Street
Clarksburg, WV 26301