

**West Virginia Department of Education**

**Behind the Wheel Verification Training Form**

These procedures are to be covered prior to the applicant starting the on road driving.

Training Required	Required Credit hours	Content	Trainer Initials	Applicant Initials	Date Completed
<b>Basic controls</b>	1 Hour	Cover controls of buses in fleet			
<b>Basic skills</b>	1 Hour	Straight line Backing Serpentine backing Alley Dock			
<b>Basic Maneuvering</b>	2 Hours	Starting, Stopping And Turning			

**On Road Minimum Training**

*The on road driving shall consist of but is not limited to the following:*

<b>Rural</b>	1 Hour	Starting, Stopping Accelerating, Passing Intersections Descending Grades Curves & Turning			
<b>Urban</b>	1 Hour	Starting, Stopping Accelerating, Passing Intersections Changing Lanes Descending Grades Curves			
<b>Expressway</b>	1 Hour	Starting, Stopping Accelerating, Passing Intersections Changing Lanes Descending Grades Curves, on and off Ramps			
<b>Unloading/ Loading</b>	2 Hours	Student pickup/discharge			
<b>Railroad crossing</b>	1 Hour	Crossing procedures			
<b>Night Time Driving</b>	2 Hours				

Required 12 Hrs. \_\_\_\_\_

Total Hrs. \_\_\_\_\_

I, the trainer, certify that the applicant has received the training described above.

I, the applicant, certify that I have received the training described above.

\_\_\_\_\_  
Sign Name

\_\_\_\_\_  
Print Name