

**MINUTES**  
**RESA 7 Regional Advisory Council Meeting**  
**March 17, 2016 at 10:00am**  
**Gilmer County at**  
**Waco Center**

	<u>Members Present</u>	<u>Members Absent</u>
Barbour:	Mr. Jeff Woofter	Mr. Eric Ruf
Doddridge:		Mr. Rick Coffman Mr. Jack Bell
Gilmer:	Mr. Gabriel Devono Dr. William Simmons	
Harrison:		Dr. Mark Manchin Mr. Frank Devono, Jr.
Lewis:	Ms. Sylvia McNeish Ms. Grace Tallhamer Ms. Theresa McAbee	Dr. Joseph Mace
Marion:	Mr. Gary Price Mr. Steve Malnick	Mr. Tom Dragich
Monongalia:	Dr. Frank Devono Dr. Clarence Harvey	
Preston:	Mr. Stephen Wotring	Mr. Mac Crum
Randolph:	Ms. Pamela Hewitt Mr. Bruce Haddix	
Taylor:	Ms. Kathy Green	Mr. Richard Teagarden
Tucker:	Dr. Eddie Campbell Ms. Janet Preston	
Upshur:	Mr. Roy Wager	Dr. Greenbrier Almond
SDE:		Mr. Joe Panetta

Also in attendance:

From RESA 7: Kathy Hypes, Mary Lewis, Nicole Kemper, Brooke Michael, Fred Oldaker, Lynn Vance,  
and Kim Turner

Also: Jason Butcher, WVSBOE; Andrea Darr, Handle with Care; Dr. Jeff Bush, AB College

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**I. Call to Order**

Welcome with Mr. Gabe Devono, Gilmer County Superintendent. Mr. Devono warmly welcomed everyone to Gilmer County and Glenville State College's Waco Center.

**II. Agenda Adjustments**

Mr. Wotring made a motion to approve the Agenda Adjustments. Mr. Wager seconded the motion.

**III. Reports/Recognition – Executive Director**

Speaker:

**Kathy Hypes, RESA 7 Executive Director**  
**Cooperative Purchasing Protocols**

A copy was sent electronically to the Council. The protocols were approved last week by the WV State Board

**Alternative Certification**

Ms. Hypes shared a brief Power Point presentation. A committee has been formed to create a framework for the Alternative Certification process. Policy 5901 was invented to aid counties in critical need so that they have a way to fill vacancies. Now, with the Alternative Certification process, counties can recruit people to receive an alternative professional certification to then fill a vacancy. RESAs cannot submit a proposal independently; however, they are working to create a framework that can be submitted by all 12 counties. The program has very strict criteria, such as there being an existing teaching vacancy that has been posted at least twice. The candidate has to pass a Praxis exam and they must be offered formal employment with the county. In addition, the candidate must complete 6 general education college hours, with the possibility of 3 more depending on which path they choose. The committee has 3 county personnel directors, Ms. Hypes, the RESA 7 Special Education Director and higher education representatives from Alderson Broaddus, FSU and Marshall. Letters of intent must be submitted by April 1 and proposals are due May 1. June 1 is the meeting with the review board. The proposal could be effective July 1 with approval of the State Board. Tuition reimbursement is at the discretion of the county offices. Once approved, it is good for 5 years at a time.

*Dr. Devono made a motion to submit a letter of intent as a 12-county consortium with Harrison County Schools as the lead agency by April 1, 2016. Ms. Green seconded the motion. The motion carried.*

**RESA 7 PERD Audit**

RESA 7 has not yet been given a date for their on-site visit; however, they anticipate it soon. More updates to come.

**SB 373**

SB 373 is the bill that was to change the governance of the RESAs. The bill has now become Resolution 51, which means the RESAs are now subject to a legislative study to investigate how changing the governance of the RESAs would impact the system.

**Dr. Jeff Bush, Chair of the School of Education  
Alderson-Broaddus University Teacher-in-Residence Program**

Dr. Bush distributed a handout about AB's Teacher-in-Residence Program. Currently, AB has agreements with Barbour and Harrison counties. A handout on State Policy 5900 was distributed outlining the requirements for the program. The handout about the program model has already been approved. There is flexibility to tailor the program to a county's particular needs. First, a county submits a request to AB asking for a partnership. Once a model is agreed upon, the college will share the opportunity with students. Regarding supervision, AB supervises the student and also asks that a mentor/supervisor be assigned within the county. Money is written in for a mentor to monitor the student. For more information, Dr. Bush can be contacted at [bushjt@ab.edu](mailto:bushjt@ab.edu).

**Ms. Kim Turner, RESA 7 Medicaid Coordinator**

Questions were raised at the last RESA 7 Superintendents' Meeting about the Medicaid e-Filing system. Ms. Turner created a handout addressing all those questions and distributed it to the Council. For the e-filing system, the pricing provided on a separate handout would be divided by the number counties choosing to purchase. If anyone has additional questions, Ms. Turner can be reached at [ksturner@k12.wv.us](mailto:ksturner@k12.wv.us).

*Dr. Devono made a motion to purchase the e-filing system for use by RESA 7 counties. Mr. Woofter seconded the motion. The motion carried.*

**Ms. Andrea Darr, Director, WV Center for Children's Justice  
Handle with Care Program**

Ms. Darr presented to the Council about the Handle with Care Program. Full details on the program are available at the program website as well as a calendar to see events around the state. After a traumatic domestic incident, a child is typically sent to school the very next day. This program helps these children focus, behave appropriately and learn well despite their circumstances. The goal is to prevent students from skipping school or turning to drugs due to a disruptive home life.

How it works: Law enforcement notifies HWC of the student and their school. HWC then notifies the school before the student attends after an incident. The teacher is not given details of the incident. They are only told, "Handle with care." This creates trauma-sensitive schools. Most students require mental health services on-site. Lt. Chad Napier in Charleston assisted in the pilot of the program in 2013. HWC likes to bring LE to monthly principal meetings to share the program process.

There will be a webinar posted on the website that gives a certificate of completion. In addition, there is an app called WV HELP for mobile devices that provides information on who to contact for assistance in your county and even state and federal contacts.

Ms. Darr can be reached at 304-766-5898 or at [andrea.l.darr@wvsp.gov](mailto:andrea.l.darr@wvsp.gov). More information is available at [handlewithcarewv.org](http://handlewithcarewv.org).

**Ms. Brooke Michael, RESA 7 Regional Wellness Coordinator  
Wellness Update**

A folder was distributed to each county. Information on Ms. Michael's current initiatives and about the Governor's Task Force meetings were included. Mr. Grant, the WVDE contact for Let's Move!, worked diligently to register elementary schools before this upcoming school year. Schools not yet registered can do so online with the instructions provided. Ms. Michael will come to your county to assist in the registration process.

Information was shared about the CDC score card in regards to services provided for staff wellness. Ms. Michael needs contact information for each county to assist in completing the scorecard by early April. The results are only shared to the county to uncover gaps in provided wellness options for staff. Ms. Michael can be reached at [bmichael@k12.wv.us](mailto:bmichael@k12.wv.us).

**Mr. Fred Oldaker, RESA 7 AEPA Coordinator**

Mr. Oldaker reviewed the sales trend from 2013-2015. A handout was given to each superintendent with the 2015 4<sup>th</sup> quarter sales as well as year-end summative information. Mr. Oldaker can be reached at [fwoldaker@k12.wv.us](mailto:fwoldaker@k12.wv.us) for information about AEPA purchasing.

**Dr. Eddie Campbell, Regional Council Chairperson  
RESA 7 Executive Director Performance Evaluation**

Mr. Devono, Vice-Chairperson of the Council acting in the Chairperson's absence, addressed the process of evaluating the RESA 7 Executive Director. Last year, a committee was formed consisting of the Chairperson of the Council, one county board member and one superintendent to compile all evaluations into a composite. Then, a meeting is arranged with Ms. Hypes. Mr. Devono then took volunteers to serve on the three-person committee. Mr. Price, Superintendent of Marion County, Ms. Preston, county board member from Tucker County, and Dr. Eddie Campbell, Chairperson of the Council, will serve as this year's evaluation committee members.

**IV. Information**

- A. Regional Advisory Council Meeting Dates – Attachment A
- B. Medicaid – Attachment B
- C. Activity Reports – (January-February 2016) – Attachment C

**Agenda – Action**

**V. Consent Agenda**

- D. Minutes from January 14, 2016 Meeting – Attachment D
- E. Budget Adjustments – Attachment E
- F. Payment of Invoices – Attachment F
- G. Treasurer's Report – Attachment G
- H. Aging Report – Attachment H

Mr. Wotring made a motion to approve the Consent Agenda. Ms. Preston seconded the motion.

**VII. Personnel**

- I. Employment – Attachment I
- J. Resignations – Attachment J

Ms. Tallhamer made a motion to approve the Personnel Agenda. Mr. Wager seconded the motion.

**VIII. State Department**

- K. State Board Meeting Agenda – Attachment K

Mr. Jason Butcher was present to report. Counties requesting the employment of substitutes in areas of critical need, all that applied were approved except for Wood County. Innovation Zone planning grant application was approved. Statewide Professional Learning goals were approved. Diplomas for veterans were approved.

**IX. WVASA Report**

Mr. Price reported. The next WVASA meeting is April 21-22, 2016. Aspiring superintendents have a session on April 21 and the membership meeting is April 22.

June 27-30 are the dates for the Summer Conference at Canaan Resort in Tucker County.

Dr. Devono discussed HB 4576 which addresses issues pertaining to personnel season. It is before the governor for signing now.

Also, the Monongalia County lawsuit went before the Senate floor and a senator has requested more information. The county is waiting now.

SB 146 on early childhood flexibility was approved by the governor. Ms. Tallhamer praised RESA 7 for their efforts.

**X. WVSBA Report**

No report.

**XI. Council Members Discussion**

**XII. Next Meeting – April 14, 2016– Tucker County, 10:00 am**

**LOCATION:** \_\_\_\_\_

**XIII. Adjournment**

Mr. Wotring made a motion to adjourn. Dr. Simmons seconded the motion.

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**Ms. Kathy Hypes, Executive Director**  
*Submitted By*

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Dr. Eddie Campbell, Chairperson**  
*Accepted By*

\_\_\_\_\_  
**Date**

*Regional Education  
Service Agencies*

**RESA**

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